**PTO Meeting Minutes – FEBRUARY 2021**

\*MEETING BEGAN AT 6pm\*

**ATTENDEES**

* Julie Kent
* Cory Hogans
* Andy Crutchfield
* William Hill
* Christina Randall
* Easley Schack
* Terri Kusz
* Kenyata Wall
* Emily Nicholson
* Maren Schreiber
* Martha Camacho
* Seronda Robinson
* Stef Derby
* Stephanie Riley
* Kayley Talbert
* Jason Torian
* Theresa Torian
* Susan Belue
* Tamisha Palmer
* Lynette Williams

**INTROS** – all who were present were asked to introduce themselves, list the grade(s) in which their child(ren) were currently, and what their favorite dessert was.

**DINE OUT NIGHTS**

* 12/9 Early Bird Donuts – we earned $94.53
* 12/14 Panera Bread – we earned $22.49
* 1/25 Zaxby’s – not yet received a check from them

\*\*Zaxby’s has offered for us to have a once-a-month dine out night with them\*\*

**QUARTER AUCTION**

February or beginning of March

* -donated items from various vendors
* -Disney tickets raffle
* -American Girl Doll raffle

**AMAZON WISH LIST** -A wish list was created for our school after having asked the teachers so that we can prepare for next year and in person

**FINANCIAL UPDATE**

Monthly

* Post transactions to PTO Manager (software)
* Create monthly reports for the meetings
* Reconcile the bank account
* Write reimburse check (two signature required)
* Make deposits and withdrawals for cash boxes
* Keeping financial forms available for volunteers and staff
* Keep financial records

Annual

* Create annual budget in PTO Manager once approved
* File annual federal taxes (Form 990 EZ card)
* Facilitate annual review audit
* Provide proof of 501©(3) to local businesses
* Treasurer
* Financial secretary/co-financial secretary

**NOMINATIONS**

* For PTO Board – elections now open for next school year’s PTO board
* Easley Schack nominated herself for Treasurer for next year (Julie Kent and Cassie Lewis backed that nomination in the chat function)
* If anyone is interested in serving in any position, please feel free to reach out

**Q&A with Dr. Cory Hogans**

Dr Hogans gave a brief update

* -School Improvement Board meeting next Monday, Feb 8th
* -Fall 2021 likely will be in person (going out on a limb)
* -School budget for next year is in planning phase (annual intent for middle grades in particular are being discussed)
* New staff members: Carlie McGee Wall (Kenyata), Tom Magrinate
* Plan C continues

One question asked concerning the iReady assessments:

Q: Why the level on which students are being tested is so high above their current grade level?

A: It is to assess what all they know. Don’t focus so much on the fact that your student does not understand or know things.

\*MEETING ENDED AT 7:35pm\*

**Board members stayed after meeting** with anyone interested in further discussion about the financial positions on the board. (Julie Kent, Maren Schreiber, Cassie Lewis, Ellen Cox, and Stephanie Riley stayed after. Serondra Robinson and Susan Belue stayed to hear more on the topic.)

\*AFTER MEETING ENDED AT 7:48pm\*