Little River K-8 PTO Meeting

April 3, 2023

Attendees: Lynette Williams, Julie Kent, Angelique Jeter, Maren Schreiber, Easley Schack, Martha Camacho, Kayley Talbert, Christina Randall, Erin Repp, Marcella Hopkins, Mansi Gowin, Jennifer Barton

1. Welcome: Attendees introduce themselves, student grade levels, and say what they did over spring break
	1. Reminders:
		1. Re-link your Harris Teeter VIC card: Little River’s code is 2301.
		2. Bookmark our website: littleriverpto.weebly.com
		3. Opt in to email communication from the PTO
		4. Follow us on Facebook: Little River K8 School PTO
2. Committee and Event Updates
	1. Hospitality
		1. Maren and Elizabeth brought a snack cart around to the teachers prior to spring break. It was a big hit!
		2. Amazon wish list for coffee supplies: <https://tinyurl.com/LRCoffee>
		3. Teacher Appreciation Week
			1. May 8-12th
			2. Wizard of Oz theme
			3. Need several volunteers: helpers to decorate the Green Room prior to Monday 5/8, help setting up lunch, etc.
			4. We would like to connect with former Little River students to fill out “Bricks” to make a “Yellow Brick Road” with special messages for teachers
		4. Flower Power—ongoing spring fundraiser
			1. Approximately $211 raised currently
			2. Most orders have not yet shipped to wait for the last freeze, usually mid-April
			3. Anyone can participate, you don’t have to be local!
		5. Dine Out Nights: co-chairs Erica McRae and Paige Akin
			1. Most recent event was held at Tutti Frutti, March 24th: $343.72 raised
			2. Upcoming dates:
				1. Skrimp Shack, April 11th
				2. Pomodoro’s—TBD
				3. May event—TBD
				4. Palace Pointe, June TBD
				5. August at Palace Pointe?—TBD
		6. Spirit Wear
			1. We were unable to set out Spirit Wear at Science Night, but we will set out a sales table at Comedy Night.
			2. Socks available, see Maren
			3. Shirts: https://littleriverk8.itemorder.com
		7. The Mobile Dairy Classroom came to visit on Tuesday, March 14th!
			1. The presenter was excellent and the kids seemed to love the visit.
			2. Some classes had tie-in activities by writing about the cows and sharing what they had learned.
		8. Science Night: Thursday, March 16
			1. We’ve been getting great feedback about the night—it was a huge success!
			2. Volunteer help needed: writing thank you notes to outreach groups who contributed
			3. Looking for a volunteer interested in taking over Science Night in the future
		9. Penny Wars
			1. The fundraising goal was $750 to offset costs from Comedy Night; total funds raised $2,132.17!
			2. $420 in online donations
			3. We have opened a contest for each class to guess numbers of each coin; four classes with closest guesses can win a pizza party.
			4. 5th grade will duct tape Mr. C to the wall one day next week, possibly Thursday 4/13 or Friday 4/14—help needed with this activity.
			5. Because of the fundraiser’s success, we will be able to fully cover the ComedyWorx show.
		10. ComedyWorx
			1. Date: Thursday, April 20th
			2. Cost to us: $1,000, completely covered by Penny Wars fundraiser. This will be a FREE event to all Little River families!
			3. We will sell concessions for the event. The event will also coordinate with the spring Book Fair.
			4. We will need volunteer help for this event: photocopying flyers to send home with students and distribute to teacher mailboxes, and event volunteers to help during the event, as well as staff the Book Fair. Let us know if you are interested in helping.
		11. Book Fair
			1. Dates: April14th—21st
			2. We will need volunteer help! Sign up to volunteer: <https://tinyurl.com/LRSpringBook23>
		12. GrandFriends Tea
			1. Monday, April 17 to coordinate with Book Fair
			2. Volunteers needed.
			3. A club of students previously helped serve tea, but the group no longer exists. We will look into another group to help out.
			4. Idea to make an invitation to send out with Book Fair sheets sometime this week or next week.
			5. Suggestion from chat for after school students to assist with serving tea. Lynette will check with the afterschool program coordinator.
		13. Crayons2Calculators
			1. One shopping date left this school year!
			2. We need shoppers to pick up school supplies on Tuesday, May 2.
3. Volunteer Needs and Nominations
	1. All PTO board positions are open for nominations:
		1. President
		2. Vice President
		3. Treasurer
		4. Secretary
		5. Financial Secretary
	2. We will send out an email to members this week with a request for nominations. We currently have nominations for Treasurer and President.
	3. Motion raised to extend the board election process to May meeting; motion seconded and passed unanimously.
	4. Descriptions provided of each board member position:
		1. The President presides over meetings, coordinates with the board and committees so that the PTO can meet its objectives.
		2. The Vice President assists President with tasks and helps manage social media posts. When the President must be absent, the Vice President can assist with running meetings or other tasks as needed.
		3. The Secretary position involves taking minutes of meetings and in future, posting minutes directly to the website. The role may also involve additional communication tasks when requested.
		4. The Treasurer receives all funds given to the organization, keeps accurate records, and pays out funds as needed. They must be well organized.
		5. The Financial Secretary assists the Treasurer by presenting financial reports as needed.
	5. Every position but President and Treasurer can be held by two people instead of one.
	6. Email nominations to littleriverpto@hotmail.com
	7. Committee interest to continue into 2023-24 school year:
		1. It’s time to consider how the PTO would like to raise funds next year. These committees require volunteers to coordinate:
			1. GoPlaySave: 1-2 volunteers
			2. Silent Auction: 2-3 volunteers
			3. Little Shops at Little River: 1-2 volunteers
			4. Science Night: 1-2 volunteers
4. Financial Update
	1. A few sources of revenue have had updates since our March meeting.
		1. Shopper Loyalty: $421.19
		2. Donations: $85.00
		3. Penny Wars: $2,137.00. Number will change once we purchase supplies for pizza parties.
		4. Family Nights: $2,452.54
	2. Expected Revenue: $20,348.00. YTD Revenue: $18,322.23.
	3. Some expenses have updated:
		1. Classroom reimbursements: $3,975.46
		2. Science Night: We bought supplies at the last minute for ice cream, but we bought and sold pizza. We are still cataloguing how much we spent for Science Night but we stayed within the budget.
	4. As we approach the end of the year, we will take stock of the funds needed in the PTO account for the next school year. We need $3,000 in the account at the beginning of the year prior to fundraisers. When we have an excess in the account at the end of the school year, we need to look into special projects we can fund that will benefit everyone.
	5. The board will look at the PTO account and decide whether we can ask presenters to bring special project proposals for May meeting. Some ideas mentioned by teachers include: a sound system, rolling carts for teachers, and additional walkie-talkies for new staff (5 more for office).
5. Q&A with Dr. Hogans
	1. Report cards will be distributed next week following Monday’s Teacher Workday.
	2. Dr. Hogans will be sending out a Parent Engagement Survey as part of Title I funding status. Survey needs to be filled out only once. Please answer honestly; feedback data will be discussed at Leadership team meeting in May.
	3. Next year is Little River school’s 30th anniversary. We are at the point of discussing preparations for next year and wish to commemorate the occasion.
	4. Title I funds support 2 positions, but enrollment looks to be below projections for next year.
	5. Roofing contractors are still working to complete the roof, but we have had some hang-ups that have delayed its conclusion. Work will continue up until EOGs, but will pause during testing even if not completed.
	6. EOG testing begins Friday, May 26 until end of school year.
	7. Questions about Parent Survey: number of parent responses does not influence retaining Title I status.

Meeting adjourned by Julie Kent at 7:10.

Minutes prepared by Kayley Talbert