**PTO Meeting Minutes – November 4, 2019**

1. Attendees: Leah Vickers, Andy Crutchfield, Christina Randall, Kayley Talbert, Emily Escano, Maren Schreiber, Martha Camacho, Nicole Connely, Beth Aubrey, Miranda Freeman, Renee Gilman, Kim Perry, William Hill, Julie Kent, Bevin Sekora, Erica McRae, Lynette Williams, Cassie Lewis.
2. Event recap
	1. Quarter auction: Approx $800 profit. Higher income but expenses were higher so net profits were a bit lower. Had to pay for food which was donated last year. Will try to get it donated again next year. High attendance and people really enjoyed the event.
	2. Book fair: $9,878 in sales - $2,469.50 for PTO. Lots of volunteers! It was great that so many people volunteered, and Renee and Melanie were awesome co-chairs. Expectation for the year (both book fairs) is for the PTO to make $4000 ($16000 in sales), which we should make after this great event.
	3. Box tops/Shopper Loyalty – sent in on Monday. App has hurt the amount coming in. The goal was $400 and only brought in $169. App had $65. Receipts must be entered within 2 weeks. Looking for ideas on how to get better participation. If people send in receipts we can scan them. Next mail-in is in March.
		1. Kroger program is still active, if you have family out of town that shops at Kroger.
3. Committee info/updates
	1. Family nights
		1. September at Pomodoro brought in $300
		2. October at Chipotle brought in $234.12. In the past, flyer sales haven’t done well, but Chipotle gives 33% of sales back with flyer, so it worked well!
		3. Next is Monday 11/18 at Italian Pizzeria
		4. December is Thursday 12/19 at Picnic
		5. Future dates are on the PTO calendar.
		6. Anyone who wouldn’t mind helping to hold a sign in car line to advertise family nights and meetings, please shoot us an e-mail!
	2. Hospitality – awesome snack on the 30th (thanks Stephanie! And all the parents who donated!!) Next Wednesday there will be a Thanksgiving luncheon for the teachers. So far we have enough donations – could just use some soda.
	3. GoPlaySave – Nov 12th to 22nd
		1. Coupon books – envelopes with books and instructions to purchase will be coming home. Envelope can be sealed with money inside and additional books will be in 7-10 days after the fundraiser ends. Teachers get one book at cost ($12.50). They also have an app if you don’t want a physical book. App and book for $37.50. Our books are Durham/Chapel Hill, but you can order the Raleigh books ($30 but have more coupons).
	4. Penny Wars – Nov 5th to Nov 22nd. Goal is to get the highest amount. Pennies and paper increase the count, silver coins decrease the count. Video about it will be posted to Facebook and distributed to teachers. Every grade will have a jug to fill. Funds will go to purchasing a Beaver costume for the school. Any additional funds will be added to PTO fundraising to support our programs. Winning grade will get to name our mascot, and get Mr. C as a classmate for the day!
	5. Little Shops at Little River – December 7th - will have GoPlaySave books for sale. Need volunteers to hang out at the table and sell them (10-2pm). Need some signs to advertise the event.
	6. Mr. C will be the Elf on the Shelf on Monday November 18th to celebrate book fair success!
	7. Duke Surplus – extra supplies from labs. Nonprofits can come in after Duke employees. Free equipment. Always bookshelves and desks, desk chairs. Binders. Sometimes Rubbermaid carts. Things change frequently. Just need to come in with our 501c3 letter. Specific dates and hours (2-3pm).
4. Upcoming events and volunteer needs:
	1. Crayons 2 Calculators – organization that provides free supplies to DPS teachers. Certain weeks that our teachers can go in and spend the equivalent of $50 (each visit).
		1. Tuesdays Nov 19th, Jan 28th, Mar 3rd, Apr 7th (teachers can also go on the Thursday that week)
		2. 2:30-5pm. Not a convenient time for teachers, they can’t get there.
		3. DPS is trying to set up a program where PTOs can come in and shop for teachers. Sending an order form that teachers can fill out and we bring those and select those supplies for the teachers. Would also give our PTO 50 points a visit. 5-6 volunteers but the more people we have the faster it will go. Open at 12:30 for PTO groups (12:30-5pm) to shop for our teachers. Location is on Bacon St, near Durham Tech’s campus.
		4. Also have a deal with Joann fabrics to get their seasonal stuff that doesn’t sell.
		5. They’re working on an online request form.
		6. Hoping to send out to the teachers on Wednesday, request back by the following Friday.
		7. If anyone is interested in volunteering to “shop” for the teachers on those dates, contact the PTO! We’d love to have your help!
5. Next meeting is Monday Dec 2nd.