PTO Meeting, Little River K-8 School

August 8, 2022 via Zoom

Attendees: Julie Kent, Maren Schreiber, Christina Randall, Cassie Lewis, Jessica Rider, Martha Camacho, Sarah Friskney, Kayley Talbert, Miranda Freeman, Corey Hogans, Ashley Turley, Easley Schack, Kim Perry, Marcella Harris, Angelique Jeter, Seronda Robinson, Erica McRae, Andy Crutchfield

Meeting began 6:02.

-Agenda: Board will present a budget and proposal of fundraiser events.

-Introductions of Board members and all present. Each attendee provided name, board position if applicable, student(s) grade level, and teachers provided grade level.

PTO Updates:

1. Ways to help Little River

-Renew PTO Membership

-Relink Harris Teeter VIC card to Little River

-Link AmazonSmile account

-Opt for email communication from the PTO

-Bookmark PTO website

-Follow PTO on Facebook

1. First official meeting of 2022-2023 PTO Board:

President: Julie Kent

Vice-President: Maren Schreiber

Treasurer: Easley Schack

Financial Secretary: Seronda Robinson

Co-Secretaries: Lesley Watson and Kayley Talbert

1. Two-Way Radio Update

-Teachers requested two-way radios in rooms for 2022-2023 school year.

-Initial quote for radios was $427.00 each; 36 radios needed for $16, 524.00 total.

-Updated quote for $255.99 each; 36 radios + 100 batteries: $10, 670.07 total.

-Funded in part by PTO plus additional, every classroom now has a two-way radio, charger, belt clip, and accessories!

-See the scavenger hunt at Open House to see other exciting new supplies funded by the PTO.

-Donors could enter a drawing for a priority car line pass for Quarter 1. The winners were Maren Schreiber for morning car line and Norma Riggs for afternoon car line. Congratulations and thank you to the donors!

1. Proposed PTO events for 2022-23 school year:
2. Not Just Paper shopping event: 8/17/22
3. PTO Membership Drive: Ongoing
4. Priority Carline Pass Raffle: 8/8-8/9
5. GoPlaySave Book: 9/6-9/25
6. Silent Auction—Fall: Early October
7. Book Fair—Fall: 10/21-10/28 (may include Haunted Book Fair and Trick or Treat)
8. Vendor Show—December: Saturday, 12/10
9. Penny Wars: January 2023
10. Science Night: March
11. Flower Power: March
12. Book Fair—Spring:4/6-4/14
13. Spring Carnival: April TBD
14. Spirit Wear: Ongoing (link via Big Frog. We should have items to view at Open House.)
15. Family Nights: Monthly, ongoing
16. Amazon Smile: Ongoing
17. Box Tops and Shopper Loyalty: Ongoing
18. Crayons 2 Calculators: TBD
19. Expected Expenses
20. Classroom reimbursements: $8,325.00 total
21. Specials expenses: $4, 600,00

- Includes Awards for 5th and 8th grade graduations

-Added Spanish since all students take this subject now

-Includes field trip fund by teacher request. Teachers can submit receipts up to $200 per grade level.

1. Administrative expenses: $1,875.00. Expenses related to running the PTO.
2. PTO program expenses: $5,550.00.

-Includes planned PTO programs, like Hospitality and Teacher Appreciation week.

-Leadership Grants: planned program in which students present plans to benefit all students and make request for funding their ideas; still need a teacher or staff sponsor to assist students with making proposals

6. Expected Revenue

-$20,348.00 to match expected expenses.

1. Membership Drive: $1,000

2. Priority Carline Pass Raffle: $500

3. GoPlaySave Book Fundraiser: $2,000—this fundraiser has historically done very well when sending home books and we think it will do much better this year than from online sales.

4. Silent Auction: $5,000

5. Book Fairs (fall and spring): $4,000

6. Vendor Show: $1,000

7. Penny Wars: $750

8. Flower Power: $600

9. Spring Carnival: $1,500

10. Spirit Wear: $498

11. Family Nights: $2,500

12. Amazon Smiles: $500

13. Box Tops and Shopper Loyalty: $500

14. Line items for Miscellaneous left blank for possibility that we may need to schedule other fundraisers based on success of planned fundraisers.

7. Discussion

-Volunteers needed for moving supplies and organizing the PTO office.

-Volunteers also needed to work the PTO table at Open House, Thursday, August 25. Open House is from 5:30-7, and Kindergarten and 6th grade families should plan to attend between 5:30 and 6.

-Plan to have GoPlaySave books for sale at PTO table during Open House.

-Question about Dunk Tank used at Spring Vendor Show—it is still available for use at events this year.

-Explanation provided about the Penny Wars fundraiser, in which students bring in coins to either help their grade level by adding coins or take away count from other grade levels with silver coins.

-Question asked about the Grand Friends Tea event sometimes run during the Book Fair before the pandemic. We hope to bring this event back during the Spring Book Fair with help from volunteers; we can also overlap the Book Fair with Spring Carnival to bring in more families.

8. Help Needed!

-Immediate Needs:

-Room parents (1-2 per classroom)

-GoPlaySave: 3-4 volunteers to check envelopes, keep running accounts, etc.

-Silent Auction: 2-3 volunteers

-Financial committee: 3-5 volunteers for counting, collecting money for events, helping with necessary paperwork

-Hospitality: 4-5 volunteers

-Upcoming Needs:

-Book Fair

-Vendor Show

-Science Night

-Crayons 2 Calculators: 4 dates expected; 8-10 people needed for each date

-Spring Carnival

-Communications: making copies, for example

-Email [littleriverpto@hotmail.com](mailto:littleriverpto@hotmail.com) to volunteer,

9. Further Questions and Discussion

-There will be a drawing on 9/10 for car line passes.

-Plan to sponsor a “Popsicles on the Playground” event for the Saturday before school starts, 8/27. PTO representatives will be present, along with teachers and free books to send home with students. (Book donations accepted for this event as well.)

-Donation basket valued at $50 from Charlotte Hornets must be picked up within a week

and a half. If anyone is planning to travel to Charlotte, we would appreciate help picking up this gift for the Silent Auction.

-PTO will discuss program timeline with school administration to make sure events work

together and don’t overlap with any planned fundraisers, then send out budget for final review.

-Dr. Hogans: Looking forward to a great school year.

-Parent portal will have teacher assignments available for review on 8/25.

Meeting adjourned 7:17 by Julie Kent.

-Next meeting will be Tuesday, 9/6 at 6pm in the Little River Media Center, with a Zoom link provided for those who can’t attend in person.

Minutes prepared by Kayley Talbert